

## DETAILED INSPECTION CHECKLIST

FA SC STMT	TEXT
969	<p>SCHOOL LIAISON PROGRAM (SLP) Functional Area Manager: MFY-2 Point of Contact: Dr. H. S. Jones (DSN) 278-8194 (COML) 703-432-8194 E-mail: <a href="mailto:heather.s.jones@usmc.mil">heather.s.jones@usmc.mil</a> Date Last Revised: 29 May 2015</p>
969 01	UNIT-SPECIFIC ITEMS
969 01 001	<p>Does the unit commander include SLP in professional military education? Reference MCO 1755.3, par 3b(7)(b)</p>
969 01 002	<p>Is the unit commander ensuring unit Family Readiness Officers are aware of and include SLP as a unit resource? Reference MCO 1755.3, par 3b(7)(c)</p>
969 01 003	<p>Does the unit commander notify the chain of command of school-age child education issues or SLP concerns? Reference MCO 1755.3, par 3b(7)(d)</p>
969 02	INSTALLATION-SPECIFIC ITEMS
969 02 001	<p>Does the SLP maintain and document collaborative relationships with community service providers, social service providers, private, public charter, and home school educational providers, mental health providers, to reduce the impact of the mobile lifestyle on military school age children and their families? Reference MCO 1755.3, par 2</p>
969 02 002	<p>Does the SLP foster and maintain community partnerships, professional relationships and knowledge of organizations, which coordinate, collaborate, and advocate predictable supports to ensure that military school-age children benefit to the maximum extent possible? Reference MCO 1755.3, par 2</p>

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- 969 02 003 Does the School Liaison Program (SLP) clearly demonstrate the Commander's intent to increase awareness, coordinate resources, and continually identify issues that affect school-age children?  
Reference  
MCO 1755.3, par 3a(1)
- 969 02 004 Does the SLP comply with all aspects of the Concept of Operations regarding the tasks delineated in the MCO?  
Reference  
MCO 1755.3, par 3a(2)
- 969 02 005 Does the SLP provide materials, services, training, or other supports that increase and enhance the LEA's awareness of the Marine Corps' mission and the unique educational needs of military families?  
Reference  
MCO 1755.3, par 3a(2)
- 969 02 006 Does the SLP collaborate with and support other installation Marine Corps programs?  
Reference  
MCO 1755.3, par 3a(2)
- 969 02 007 Does the SLP receive adequate resources and operating funds to effectively meet the goals of mission accomplishment and force readiness?  
Reference  
MCO 1755.3, par 3a(2)
- 969 02 008 Does the Installation School Liaison (ISL) demonstrate knowledge of the Department of Defense (DOD) Child Abuse/Safety Violation procedures?  
Reference  
MCO 1755.3, par 3a(2)(a)
- 969 02 009 Has the ISL completed child abuse and neglect prevention techniques, identification, and reporting procedures training?  
Reference  
MCO 1755.3, par 3a(2)(b)
- 969 02 010 Does the SLP ensure that files and collected information about families and children are maintained in accordance with Personally Identifiable Information (PII) Standards?  
Reference  
MCO 1755.3, par 3a(2)(c)

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- 969 02 011 Does the ISL maintain documents that demonstrate their completion of training, recent personnel action and other applicable documents?  
Reference  
MCO 1755.3, par 3a(2)(e)
- 969 02 012 Does the installation commander have a written protocol that provides an annual, formal opportunity for parent input regarding local trends, needs and development of the SLP?  
Reference  
MCO 1755.3, par 3b(6)(b)
- 969 02 013 Does the installation commander ensure that information and education of the SLP are regularly incorporated into unit professional military education and public affairs announcements?  
Reference  
MCO 1755.3, par 3b(6)(c)
- 969 02 014 Does the installation commander have established Standard Operating Procedures (SOP) for the SLP which address all aspects of the SLP?  
Reference  
MCO 1755.3, par 3b(6)(e)